

SERVICE PROCUREMENT NOTICE
REQUEST FOR EXPRESSION OF INTEREST
(REFERENCE CODE GTC/CS/NP-02)
Procurement Consultant

Source of Financing:

Georgia Transport Connectivity (GTC A/B) Project

FI N °86.379 & FI N °87.560

Serapis N° 2016-0404 & Serapis N° 2017-0159

Contracting Authority: The Roads Department of the Ministry of Regional Development and Infrastructure of Georgia (RD)

Background on the Roads Department

The Roads Department (RD) is the subordinated agency of the Ministry of Regional Development and Infrastructure of Georgia (MRDI) and is responsible for the management and administration of the International and Secondary Road infrastructure under the responsibility of MRDI.

Background on the Project

The European Investment Bank (EIB) has provided funding to the Georgian Government to execute the Georgia East-West Highway (GEWH) project, which comprises of the Civil Works of construction of 52 Km 4 lane highway for Samtredia-Grigoleti road section, which is divided into the following four lots:

Lot 1 - Km 0+000 - Km 11+500 – the CWs contract has been terminated and the procurement of the remaining works is ongoing;

Lot 2 - Km 11+500 - Km 19+500 – the construction is completed;

Lot 3 - Km 11+500 - Km 42+000 – the procurement is ongoing;

Lot 4 - Km 42+000 - Km 51+570 – the construction is ongoing.

The Georgia Transport Connectivity (GTC) project encompasses new construction and rehabilitation of approximately 250km of priority primary and secondary roads on the Georgian road network to be financed under a Framework Loan to ensure Georgia's global connectivity and local mobility. Ten individual schemes have been preliminarily identified for inclusion under the Loan, out of which seven are proposed financed by EIB.

In this regard, three allocation letter were issued covering the following subjects from GTC A/B:

- The execution of the construction of Grigoleti-Kubuleti Bypass Road Section km 00 +000 – km 14 + 000 of E-70 Highway under the first allocation;
- The execution of the construction of Ubisa-Shorapani Road Section of E-60 Highway under the second allocation;
- The execution of the construction for upgrading of Chumateleti-Khevi Road Section km 00 +000 – km 11 + 600 of E-60 Highway under the third allocation.

The certain parts of this credit will be applied to hire a Procurement consultant to support and facilitate the efficiency and effectiveness of procurement activities of the EIB financed “Georgia Transport Connectivity” (GTC), “Georgia Transport Connectivity II” (GTC II) and “Georgia East-West Highway” (GEWH) projects.

The estimated duration of the assignment will be 37 months with a possibility of extension.

The procurement consultant is responsible for the assistance in overall procurement aspects in part of the GTC and GEWH projects of EIB. All procurement of goods, works and services have to be implemented according to the “Guide to Procurement for projects financed by the EIB, September 2018” as updated by the EIB. The procurement consultant will be in charge of all procurement of goods, works and consultant services. In particular:

- Ensuring that procurement procedures are carried out in agreement with the Procurement Plan and EIB Guidelines;
- Preparation of procurement documents, including: procurement plans, bidding documents, terms of references, contracts, etc.;
- Ensuring timely publication of procurement notices;
- Assisting in obtaining the required approvals for procurement documents from the Bank;
- Evaluation of bid/technical proposals and preparation of evaluation reports;
- Preparing relevant minutes of tender committee for any and all procurement activities carried out by the Consultant;
- Maintaining and keeping the project related documents;
- Assist the International Procurement Division of RD (IPD/FPU) in all aspects of procurement as required;
- Assist RD in settlement of contractual issues as and when required.

The procurement consultant shall be the team member of the Roads Department and shall work with different divisions of the Roads Department to help them understand the details of the procurement during the implementation of the Project.

The contracted procurement specialist will work in close cooperation/liaison with the EIB/TA Team in particular with the Team Leader and Procurement specialist of the TA.

NET available budget, including remuneration and reimbursable: EUR 47 000 (Forty-Seven Thousand Euro). Note: the financial proposal should not exceed the budget, in such case, the consultant’s proposal will not be considered.

Applicable guidelines are GUIDE TO PROCUREMENT for projects financed by the EIB Updated version of September 2018:

https://www.eib.org/attachments/strategies/guide_to_procurement_en.pdf

Interested individuals shall provide information demonstrating that they have the necessary experience to perform the aforesaid services. CVs of the candidates should cover experience relevant to the project activities.

The Assignment is expected to be commenced in November for a duration of 37 months. Subject to satisfactory performance of the candidate and the Contracting Authority's further need, the contract may be extended.

Selection Process:

Individual consultants are selected on the basis of their technical and financial proposals. The technical proposal shall cover the relevant experience, qualifications, and capability to carry out the assignment. Candidates shall submit a Cover Letter together with the CV for the assessment of the Contracting Authority on the basis of academic background and knowledge of languages (yes/no criteria), general experience (20%), relevant specific experience (80%). The selection shall be carried out through the comparison of the relevant capacity of at least three candidates among those who have expressed interest. The RD reserves the right to undertake interviews with the candidates that comply with the qualification criteria. RD also reserves the right to verify the submitted references and use obtained information for evaluation purposes. The individuals included in the relevant ranking based on the qualification criteria prescribed below shall be the most experienced and best qualified, and shall be fully capable of carrying out the assignment. The Contracting Authority, prior to the contract negotiation, will ask the highest ranked individual consultant to submit the financial proposal, including reasonable fees and other expenses. In case the negotiations fail with the highest qualified candidate, the RD shall proceed with inviting the next ranked individual for contract negotiations.

Qualification Criteria of the Consultant:

Mandatory requirements:

- Master's Degree in Economics, Management, Business Administration, Public Administration, International Relations, Law or other related fields;
- Strong command of English and Georgian languages (both spoken and written);
- Proficiency in standard computer applications, including MS Office.

General Experience:

Preferably at least 8 years of overall general experience.

Specific Experience:

Preferably 4 years of procurement experience in International Financing Institutions (IFIs) funded projects.

The successful candidate should have experience in:

- Procurement procedures carried out in agreement with the Procurement Plan and EIB Guidelines;
- Preparation of procurement documents including: procurement plans, bidding documents, terms of references, contracts, etc.;
- Evaluation of bid/technical proposals and preparation of evaluation reports.

Advantages:

Advantage will be given to the candidates having at least 4 years of working experience under European Investment Bank financed large scale road infrastructure projects.

Interested consultants may obtain further information by email: info@georoad.ge

Cover Letter and CVs of candidates must be submitted in English exclusively to the Contracting Authority not later than **October 25, 2021 16:00 hours local time:**

• EITHER electronically (via e-mail) to:

Roads Department of the Ministry of Regional Development and Infrastructure of Georgia

Ms. Salome Tsurtsunia, Deputy Chairperson

Email: info@georoad.ge

• OR hand delivered (including courier services) to:

Roads Department of the Ministry of Regional Development and Infrastructure of Georgia

Ms. Salome Tsurtsunia, Deputy Chairperson

Address Kazbegi ave. 12, 0160, Tbilisi, Georgia